

## Due Dates, Cancellation and Refund Policy

International Human Rights Summer Law Program, Rome, Italy, May 16 to June 6, 2020

**Application deadline extended through Monday, April 6, 2020**– Applications will be accepted on-line at [goabroad.cua.edu](http://goabroad.cua.edu). Applications are processed on a first-come, first-served basis. The \$45 non-refundable application fee must be submitted at the time of application, as an application will not be reviewed until the application fee is received.

**Deposit/Program Fee due date: Two Weeks after acceptance to program but no later than April 6, 2020**– Deposit of \$500 confirms one’s place in the Program and will be applied to Program Fee, which covers mandatory medical and evacuation insurance; entertainment, such as field trips, receptions and dinners; ATAC pass for local transportation; preparation of some Program materials; printer and wifi access; and Rome support staff.

**Housing Form due date: Two Weeks after acceptance to program but no later than April 6, 2020**- Students have the option of registering for CUA-arranged housing or securing their own accommodations. Students must submit a signed room reservation form to request or decline CUA-arranged accommodations at the ACU/CUA Rome Center. CUA-arranged housing is limited, and requests will be honored in the order in which deposits are received. The form must be submitted to Ms. Constantia Dedoulis at [dedoulis@law.edu](mailto:dedoulis@law.edu). Catholic University Enrollment Services will bill students for CUA-arranged housing via Cardinal Station. The housing fee will appear in the Summer 2020 term billing statement.

**Written Notification of Withdrawal** - Participants who wish to cancel their intent to participate in the Program must provide official written notification by email. The reasons for withdrawal from the Program must be stated and supporting documentation must be provided. Participants themselves are responsible for this notification. Notification must come from the student’s official CUA email account or an alternate email address on file with CUAbroad and at the time of application. No verbal statements of withdrawal will be accepted as official.

Written email notification must be submitted to the administrator of the Catholic University Law Summer Abroad Programs - Ms. Constantia Dedoulis at [dedoulis@law.edu](mailto:dedoulis@law.edu). Withdrawal becomes effective on the date the notification is received.

**To Withdraw Without Penalty, written email notification must be received on or before Monday, April 13, 2020, 11:59 p.m.** As of April 14<sup>th</sup>, the Deposit/Program fee of \$500 and entire fee for CUA-arranged Housing is non-refundable.

**Cancellation** - If Catholic University must cancel the Program due to unforeseen circumstances, students will receive a full refund of all tuition and fees paid, including the application fee. Students will receive prompt notification of such a cancellation via e-mail and a written letter.

### Refund Policy

Cancellation Period	Cancellation Fee Amount Due
	Application fee of \$45 is non-refundable.
<b>On or before April 13, 2020</b>	Deposit/Program fee paid will be refunded to student in full (100%).
<b>As of April 14, 2020</b>	Deposit/Program fee paid will not be refunded.
<b>On or before April 13, 2020</b>	A student who has signed a room reservation form for CUA-arranged housing may receive a 100% refund.
<b>As of April 14, 2020</b>	A student who has signed a room reservation form for CUA-arranged housing will be responsible for housing in full (100%), and will not be entitled to a refund
<b>Tuition</b> - Due to the short-term of the international summer program, students are strongly discouraged from modifying their course schedule once the Program begins. However, with the approval of Program Director Susanna F. Fischer, students may add/drop classes within 48 hours of the first day of the course. Students are required to use Cardinal Station to add/drop course(s); billing adjustments occur automatically via Cardinal Station. In the event students withdraw from a course after the add/drop period, they will be responsible for 100% of tuition.	

*Updated: 2020-March 6*

**Non-Catholic University Expenses** - *Note that in all circumstances, airfare and student arranged housing is the sole responsibility of participants, and students must work with ticket issuer and/or housing provider to negotiate any possible refund.*